

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE MEETING OF NOVEMBER 17, 2014  
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, November 17, 2014, in the UNA Board Room. The following members were present: Mr. Clinton P. Carter, Ms. KeKoria Greer, Dr. Daniel L. Hendricks, Dr. Scott R. Infanger, Ms. Jennifer S. Irons, Mr. Bret Jennings, Dr. Katie C. Kinney, Dr. Marilyn B. Lee, and Dr. Kristy Oden. Ms. Darlene P. Townsend, Chairperson, presided.

Call of Meeting to Order

Chair Townsend called the meeting to order.

Approval of the Agenda

The agenda was approved by consensus.

Approval of Minutes of Meeting of October 20, 2014

The minutes were approved by consensus.

Report from the Chair

Chair Townsend presented a Chair's Report which required no action from the Committee.

Addition to International Programs/Offerings Committee: Director of the Center for Global Engagement as a by position, non-voting member

Dr. Lee made a motion and Dr. Oden seconded the motion to recommend to President Thornell the aforementioned addition to the International Programs/Offerings Committee. The motion was approved unanimously.

Addition to Academic and Student Affairs Committee: Vice President for Enrollment Management as a non-voting member

Dr. Infanger made a motion and Dr. Lee seconded the motion to recommend to President Thornell the aforementioned addition to the International Programs/Offerings Committee. The motion was approved unanimously.

Revise Student Copyright Notice to Clarify that Copyright Use as Outlined in the TEACH Act is not yet Valid at UNA

Dr. Oden made a motion and Dr. Lee seconded the motion to approve this item as a non-substantive change but to inform all three Senates with an explanatory memorandum from the SGEC Chair. The motion was approved unanimously.

### Creation of a TEACH Act Work Group

Dr. Lee made a motion and Dr. Kinney seconded the motion to recommend to President Thornell the formation of a TEACH Act Work Group with the composition and charge as requested and an end date of May 31, 2015. The motion was approved unanimously.

### Title IX Statement in Faculty Syllabi

Dr. Oden made a motion and Ms. Greer seconded the motion to consider this an item to be reviewed by all three Senates. The motion was approved unanimously.

### Proposed Revisions to Chapter 4 and Appendix 4A of the Faculty Handbook

Dr. Infanger made a motion and Dr. Oden seconded the motion to consider this an item to be reviewed by the Faculty/Staff Welfare Committee with a report and recommendations received in return. The motion was approved unanimously.

### Campus Safety Task Force Report

Mr. Jennings made a motion and Mr. Carter seconded the motion to postpone action on this item until the next meeting and agreed to individually evaluate the recommendations as to feasibility, current status, priority, and referral for feedback. The motion was approved unanimously. Ms. Townsend offered to create and circulate a matrix for ease of review.

### Faculty Senate Nominations for Committee Replacements

Replacement of Jason Flynn as faculty at-large position on Infrastructure Development

Replacement of Jason Flynn as Arts and Sciences faculty position on Technologies Advisory

Dr. Infanger made a motion and Dr. Lee seconded the motion to recommend to President Thornell the appointment of Gabriela Carrasco to fill the Faculty-at-Large position (Jason Flynn replacement) on the Infrastructure Development Committee and Dan Burton to fill the Arts and Sciences faculty position (Jason Flynn replacement) on the Technologies Advisory Committee. The motion was approved unanimously.

### Comments from Constituent Representatives

For the SGA, Ms. Greer reported that the SGA is working on a Resolution that will come to the Senate floor this week for the establishment of gender-neutral/family restrooms in buildings. For the Administration, Mr. Carter provided an update on the Special Voluntary Retirement Incentive program. For the Staff Senate and Faculty Senate, there was no report.

On motion by Dr. Lee and second by Dr. Kinney, the meeting adjourned at 5:05 p.m.

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Darlene Townsend, Chairperson